

Approved 9/2/26
**TOWN OF WEST TISBURY
SELECT BOARD MEETING
WEDNESDAY, August 19th, 2026
Town Hall Hybrid Meeting**

Present: Select Persons - Skipper Manter (Chair), Jessica Miller (Vice Chair), Cynthia Mitchell, Jennifer Rand (Town Administrator)

Also present in person or on Zoom: Shawn Ramoutar (Board Administrator); Christina, event coordinator; Michael Miller; and MVTV.

Call to Order

Mr. Manter called the meeting to order at 4:30 p.m.

Approval of Minutes - July 22 and August 12, 2026

Ms. Miller moved to approve the minutes of July 22 and August 12, 2026, and Ms. Mitchell seconded the motion.

Discussion: Ms. Miller noted a minor typographical error in the August 12 minutes regarding the phrase "Circus Arts." She said the wording was correctly identified in the minutes. No other questions or additions were offered.

Ms. Miller moved to approve both sets of minutes as amended, and Ms. Mitchell seconded the motion.

Roll Call Vote: Jessica Miller - Aye; Cindy Mitchell - Aye; Skipper Manter - Aye.

The Motion was approved unanimously. (3-0)

Wedding Permit - 40 Sweet William Way

The Board reviewed a permit request for a wedding on Saturday, September 12, 2026, from 4:00 p.m. to 10:00 p.m. at 40 Sweet William Way. The event was expected to have approximately 160 attendees.

Ms. Miller moved to approve the wedding permit, and Ms. Mitchell seconded the motion.

Mr. Manter asked about amplified sound. Christina, the event coordinator, said a band would perform under the tent until 10:00 p.m. Mr. Manter said the property was surrounded by residences and emphasized the need to keep the volume respectful of the neighbors. It was also suggested that the organizers give nearby neighbors advance notice of the wedding. Christina acknowledged the concern.

Roll Call Vote: Jessica Miller - Aye; Cindy Mitchell - Aye; Skipper Manter - Aye.

The Motion was approved unanimously. (3-0)

State Primary Election Information

Mr. Manter read election information provided by the Town Clerk for the state primary. In-person early voting would begin on Saturday, August 22, from 9:00 a.m. to 5:00 p.m. at the Public Safety Building, the Town's usual polling place. August 22 was also the final day to register to vote for the primary.

Early voting would continue Monday, August 24, through Friday, August 28, from 8:00 a.m. to 11:00 a.m. The last day to request that a ballot be mailed was Tuesday, August 25. The primary election would be held on Tuesday, September 1, with polls open from 7:00 a.m. to 8:00 p.m. Mr. Manter encouraged residents to vote early or in person on Election Day.

Topics Not Reasonably Anticipated - Police Sergeant Promotion

Mr. Manter reported that the Police Department was completing its process to promote a member of the department to sergeant. Chief Cortez had hoped to appear before the Board on Wednesday, August 26, to

recommend the promotion. The Board had previously planned not to meet that day, and Ms. Rand would be away. Mr. Manter said the Chief was attempting to coordinate the appointment with assessment, testing, and payroll dates but was willing to follow the Board's preferred schedule.

Ms. Miller asked whether the matter was urgent enough to require a special meeting. Ms. Mitchell said that if it was not urgent, the Board should maintain its decision not to meet, because holding a meeting involved more than simply turning on the equipment. Ms. Miller agreed that aligning the appointment with a payroll period made sense, but said the Board should not rush the matter without having all of the information. The Board agreed to take up the recommendation at its first Wednesday meeting in September.

Old Business

None

Correspondence

None

Public Comment

Mr. Manter invited public comment. None was offered.

Adjournment

Ms. Miller moved to adjourn. Ms. Mitchell seconded the motion.

Roll Call Vote: Jessica Miller - Aye; Cindy Mitchell - Aye; Skipper Manter - Aye.

The Motion was approved unanimously. (3-0)

The meeting was adjourned at 4:39 pm

Respectfully Submitted by Shawn Ramoutar, Board Administrator